



**Jennifer DeYarman**

Director of Special Projects  
1609 N. Summit Street, 3<sup>rd</sup> Floor \* Toledo, Ohio 43604

Name:  School:

Date:  Grade:

**Dear Parents/Guardians:**

Our district is required to assess the English language proficiency of all students whose home or native language is other than English. Your child’s English communication skills have been assessed because your child’s home or native language is not English. We have used the **Ohio English Language Proficiency Screener (OELPS)** to assess your child’s English language proficiency in listening, reading, speaking and writing:

The following are the results of your child’s English initial language assessments:

	<b>Performance Level</b>	<b>Performance Level</b>	<b>Performance Level</b>	<b>Performance Level</b>	<b>Performance Level</b>	<b>Performance Level</b>
<b>Domain</b>	<b>0 Performance Not Determined</b>	<b>1 Beginning</b>	<b>2 Early Intermediate</b>	<b>3 Intermediate</b>	<b>4 Early Advanced</b>	<b>5 Advanced</b>
<b>Listening</b>						
<b>Reading</b>						
<b>Speaking</b>						
<b>Writing</b>						

**Proficiency Determination**

Proficiency Not Demonstrated	
Emerging	
Progressing	
Proficient	

Please note that a student may score “proficient” in some areas and “not proficient” in others. Depending on the overall score, the student is identified as LEP (Limited English Proficient)/EL (English Learner) and eligible for the ESLP (English as a Second Language Program).

**Is the student LEP/EL?**  **Yes**  **No**

*LEP is an abbreviation of Limited English Proficient. EL is an abbreviation of English Learner. LEP/EL means that your child is not proficient (lacking knowledge or skills) in using English to read, write, speak, and listen.) This could limit your child’s academic ability and success. LEP/EL is NOT a learning disability. However, some students may have a learning disability in addition to being LEP/EL. If your child is diagnosed as having a learning disability, he or she will be provided instruction based on Ohio Academic Content Standards and with an Individualized Education Plan developed in collaboration with you, your child’s teachers and other specialists.*

Based on the OELP Screener results noted above, your child is not identified as LEP/EL and is not eligible for ESL services. Your child will take all of his/her classes in the regularly assigned classroom and does not require the support of the ESL Program and teachers.

Based on the OELP Screener results noted above, your child is eligible for ESL services.

Your child will take ESL class at his/her home school with the ESL teacher. The majority of class time will be spent in the regularly assigned classroom. The Toledo Public School English as a Second Language Program uses an educational approach in which EL students are directly instructed in the use of the English language. Instruction is based on a special curriculum that typically includes little or no use of the students' native language and is usually taught during specific school periods. For the remainder of the school day, students are placed in mainstream classrooms. ESL classes may focus on teaching formal English grammar and on promoting natural communication activities (free conversation, games, and discussions on familiar topics.). Reading and writing are practiced, as well as oral communications skills in English.

TPS's ESL Program is designed to help your child attain English language proficiency as quickly as possible so that your child can participate effectively in classrooms where English is the language of instruction and progress through elementary school and high school and graduate with their age-group.

Most students become proficient in English and exit the program within **4 years**. When exited from the program, your child's performance will continue to be monitored for two years to determine if additional academic support is needed.

In 2018-2019, 50% percent of high school students eligible for the English language development program graduated in 4 years and 100% percent of these students graduated within one additional year.

A student attains the required level of English proficiency to be exited from a district's limited English proficient (LEP) program when he or she:

- Obtains an overall proficiency score of 3 on the Ohio English Language Proficiency Assessment (OELPA) by receiving scores of 5's and/or 4's on the Listening, Reading, Speaking and Writing sections of the OELPA.

Please contact or visit our district to discuss your child's progress in English language development and academic achievement. We strongly encourage your child's participation in the English language development program and invite you to learn more about the benefits of the program. However, you have the right to remove your child from the language instruction program at any time. Please contact the ESL Office at 419-671-0335 if you would like additional information, or if you choose to refuse ESL services for your child.

We have included a FAQ (Frequently Asked Questions) Sheet with this letter. If you need assistance in understanding the contents of this letter or would like more information about the ESL Program, please contact Jennifer DeYarman, Director, English as a Second Language Program, by calling 419-671-0335.

Sincerely,



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Jennifer DeYarman  
Director, English as a Second Language Program  
Toledo Public Schools

Date